

City of Mandurah
3 Peel Street
Mandurah WA 6210
Email: rates@mandurah.wa.gov.au
Phone number: 08 9550 3777

Rates Smoothing Application 2025 – 2026



Request and Authority to Debit

City of Mandurah - ABN 43 188 356 365"

Request and authorise City of Mandurah, User Id 126205, to arrange a debit from your nominated account to pay for Annual Rate Notice/Tax Invoice provided by City of Mandurah. This debit or charge will be arranged by City of Mandurah's financial institution and made through the Bulk Electronic Clearing System (BECS) from your nominated account and will be subject to the Terms and Conditions of the Direct Debit Request Service Agreement.

Property Details

Assessment Number:

Property Address:

Rates Assessment Balance \$

An update of the amount to be deducted for the 2025/2026 rates will be provided once the Annual Rates have been struck.

Regular payment of: \$

Frequency of payment: Weekly Fortnightly Monthly

Commencement Date: / / 2025

Full Name (s) of bank account holder(s):

Bank Name and Branch:

BSB Number: (6 digits)

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Account Number:
(Maximum of 9 digits)

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Rates Smoothing direct debit will continue until advised of cancellation by owner. The direct debits are processed weekly on FRIDAY, unless it is a public holiday, which will then be processed on the next business day

Your contact details

Full Name:

Residing Address:

Postal Address:
If different to the above address

Email:

Phone Number:

Confirmation	By signing and/or providing us with a valid instruction in respect to your Direct Debit Request you confirm that: 1. You are authorised to operate the nominated account; and 2. You have understood and agreed to the Terms and Conditions set out in this request and in the Direct Debit Request Service Agreement.																															
Your Signature	<p><u>Signed in accordance with the account authority on your bank account:</u></p> <table border="1" data-bbox="320 271 1477 383"> <tr> <td data-bbox="320 271 544 383">Account Holders Signature:</td> <td data-bbox="544 271 1090 383"></td> <td data-bbox="1090 271 1477 383">Date:</td> </tr> </table> <p>Contact details: As Above</p>		Account Holders Signature:		Date:																											
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Second Account Signatory	<p><u>Signed in accordance with the account authority on your bank account:</u></p> <table border="1" data-bbox="320 564 1477 1043"> <tr> <td data-bbox="320 564 571 676">Second Account Holders Signature:</td> <td data-bbox="571 564 1090 676"></td> <td data-bbox="1090 564 1477 676">Date:</td> </tr> <tr> <td data-bbox="320 676 571 736">Name:</td> <td data-bbox="571 676 1090 736"></td> <td data-bbox="1090 676 1477 736"></td> </tr> <tr> <td colspan="3" data-bbox="320 736 1477 819">Contact details:</td> </tr> <tr> <td data-bbox="320 819 571 893">Address:</td> <td colspan="2" data-bbox="571 819 1477 893"></td> </tr> <tr> <td data-bbox="320 893 571 967">Email:</td> <td colspan="2" data-bbox="571 893 1477 967"></td> </tr> <tr> <td data-bbox="320 967 571 1043">Phone Number:</td> <td colspan="2" data-bbox="571 967 1477 1043"></td> </tr> </table>		Second Account Holders Signature:		Date:	Name:			Contact details:			Address:			Email:			Phone Number:														
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Email:																																
Phone Number:																																
Signing for a Company/ Trust Evidence MUST be provided	<p>You must be authorised to sign on behalf of the Company/Trust AND have authority to operate the Company/Trust bank account.</p> <table border="1" data-bbox="320 1193 1477 1525"> <tr> <td data-bbox="320 1193 587 1252">Position Held:</td> <td colspan="2" data-bbox="587 1193 1477 1252"></td> </tr> <tr> <td data-bbox="320 1252 587 1312">Full Name:</td> <td colspan="2" data-bbox="587 1252 1477 1312"></td> </tr> <tr> <td data-bbox="320 1312 587 1373">Address:</td> <td colspan="2" data-bbox="587 1312 1477 1373"></td> </tr> <tr> <td data-bbox="320 1373 826 1433">Phone Number:</td> <td data-bbox="826 1373 1477 1433">Email:</td> <td></td> </tr> <tr> <td data-bbox="320 1433 587 1525">Signature of duly authorised officer:</td> <td colspan="2" data-bbox="587 1433 1477 1525"></td> </tr> </table> <p>Signature company signatory (if required)</p> <table border="1" data-bbox="320 1637 1477 1968"> <tr> <td data-bbox="320 1637 587 1695">Position Held:</td> <td colspan="2" data-bbox="587 1637 1477 1695"></td> </tr> <tr> <td data-bbox="320 1695 587 1756">Full Name:</td> <td colspan="2" data-bbox="587 1695 1477 1756"></td> </tr> <tr> <td data-bbox="320 1756 587 1816">Address:</td> <td colspan="2" data-bbox="587 1756 1477 1816"></td> </tr> <tr> <td data-bbox="320 1816 826 1877">Phone Number:</td> <td data-bbox="826 1816 1477 1877">Email:</td> <td></td> </tr> <tr> <td data-bbox="320 1877 587 1968">Signature of duly authorised officer:</td> <td colspan="2" data-bbox="587 1877 1477 1968"></td> </tr> </table>		Position Held:			Full Name:			Address:			Phone Number:	Email:		Signature of duly authorised officer:			Position Held:			Full Name:			Address:			Phone Number:	Email:		Signature of duly authorised officer:		
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As per our Direct Debit Request Service Agreement (shown on the City of Mandurah's website) and/or please refer to the link provided: https://www.mandurah.wa.gov.au/live/residents/rates																																

Terms and Conditions for Acceptance of Rates Smoothing for Rates and Charges

Date	Weekly	Fortnightly	Monthly
04/04/25	52	26	12
11/04/25	51		
18/04/25	50	25	
25/04/25	49		
02/05/25	48	24	11
09/05/25	47		
16/05/25	46	23	
23/05/25	45		
30/05/25	44	22	
06/06/25	43		10
13/06/25	42	21	
20/06/25	41		
27/06/25	40	20	
04/07/25	39		9
11/07/25	38	19	
18/07/25	37		
25/07/25	36	18	
01/08/25	35		8
08/08/25	34	17	
15/08/25	33		
22/08/25	32	16	
29/08/25	31		
05/09/25	30	15	7
12/09/25	29		
19/09/25	28	14	
26/09/25	27		
03/10/25	26	13	6
10/10/25	25		
17/10/25	24	12	
24/10/25	23		
31/10/25	22	11	
07/11/25	21		5
14/11/25	20	10	
21/11/25	19		
28/11/25	18	9	
05/12/25	17		4
12/12/25	16	8	
19/12/25	15		
26/12/25	14	7	
02/01/26	13		3
09/01/26	12	6	
16/01/26	11		
23/01/26	10	5	
30/01/26	9		
06/02/26	8	4	2
13/02/26	7		
20/02/26	6	3	
27/02/26	5		
06/03/26	4	2	1
13/03/26	3		
20/03/26	2	1	
27/03/26	1		

Payment Debit Dates

1. As per our **Direct Debit Request Service Agreement** (refer to the City of Mandurah's website)
2. To be eligible for Rates Smoothing, all previous rates balances must be paid in **FULL**. Applications must be completed and returned to the City of Mandurah as soon as possible after receiving your Rate Notice.
3. Rates Smoothing runs from 4 April 2025 to 27 March 2026. Payments will be calculated over the remaining time period until 27 March 2026. See Payment Debit Dates table for payment periods.
4. A rate smoothing direct debit that defaults twice will be changed to a normal direct debit. Interest will accrue on any outstanding balances.
5. An update of the payment amount to be deducted for the 2025/2026 rates will be provided once the annual rates have been struck.
6. The rates department may vary your payment amount from time to time, to ensure your repayments cover the balance. You will be advised in regard to any changes to your repayments.
7. If a direct debit payment dishonours, a dishonour fee of \$0.55 will be applied to your Rates and Charges.

NOTE: The dishonoured payment amount + dishonour fee of \$0.55 is required to be paid in full within 14 days or an alternative arrangement made by contacting the City of Mandurah rates department.
8. If you are having trouble paying your Rates, please contact the City of Mandurah on 08 9550 3777 and we will be happy to help.
9. **14 days' notice** must be given in **writing** for any amendments to this arrangement.

For example:

Your yearly rates are \$1,560, and you wish to pay fortnightly, starting on the 4th April. Using the table, you can see that on the 04/04/25 there are 26 payments remaining.

Please use the below calculation to work out your payment amount:

$$\begin{aligned} &\text{Rates Balance (or estimate) divided by the remaining} \\ &\quad \text{number of payments} \\ &= \text{Your regular payment amounts} \\ &\$1,560 \text{ divided by } 26 \text{ fortnights} = \$60.00 \text{ per fortnight} \end{aligned}$$